

## NOTICE

NOTICE is hereby given that 21<sup>st</sup> Annual General Meeting of the Members of the **DEVKI LEASING & FINANCE LIMITED** will be held on Monday, **30<sup>th</sup> September, 2013 at 4.00 P.M.** at **“Velocity, 18-A Scheme No 94C, Ring Road, Indore** to transact the following business: -

### ORDINARY BUSINESS:

1. To receive, consider and adopt the audited Balance Sheet as at 31<sup>st</sup> March 2013 attached with the Cash Flow Statement and Profit and Loss Account for the year ended that day together with the reports of the Auditors and Directors thereon.
2. To appoint a person in place of Shri Manoj Kumar Singh, who retires by rotation and being eligible offers himself for re-appointment.
3. To consider re-appointment of Statutory Auditors to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting and to fix their remuneration.

By order of the board of Director's of  
**DEVKI LEASING & FINANCE LIMITED**

**PLACE: Indore**  
**DATE: 30.07.2013**

Sd/-  
**SUDHIR BINDAL**  
Chairman & Managing Director

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### NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF. PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE TIME FIXED FOR THE MEETING.
2. The Members are requested to:
  - a. Intimate changes, if any, in their registered addresses immediately and they must quote their ledger folio number in all their correspondence.
  - b. Hand over the enclosed attendance slip, duly signed in accordance with their specimen signatures registered with the Company for attending the meeting.
  - c. Bring their Annual Report and Attendance Slips with them at the AGM venue.
  - d. Send their Email address to us for prompt communication and update the same with their D.P to receive softcopy of the Annual Report of the company.
3. The Register of Members and Share Transfer Books of the Company shall remain closed from Friday the 27<sup>th</sup> September, 2013 to Monday the 30<sup>th</sup> September, 2013 (Both days inclusive).
4. The Management Discussions and Analysis Report together with the report under Corporate Governance requirements are attached to the report of the Directors as Annex –2 & 3.
5. Members seeking any information are requested to write to the Company at least 10 days before the date of the AGM to enable the management to reply appropriately.
6. Members, who are holding physical shares in more than one folio, are requested to intimate to the Company/Registrar and Share Transfer Agent the details of all their folio numbers for consolidation into single folio.

7. Link Intime India Limited is the Share Transfer Agent of the Company, members are requested to update their E Mail ID and Address with their Depository Participant for prompt communication.
8. Corporate Members intending to send their authorized representatives to attend the Annual General Meeting are advised to send a duly certified copy of the Board Resolution authorizing their representatives to attend and vote at the Meeting.

By order of the Board of Director's of

**DEVKI LEASING & FINANCE LIMITED**

**PLACE:** Indore  
**DATE:** 30.07.2013

**Sd/-**  
**SUDHIR BINDAL**  
Chairman & Managing Director

**DETAILS OF THE DIRECTORS SEEKING RE-APPOINTMENT IN THE ENSUING ANNUAL GENERAL MEETING**

<b>Name of Directors</b>	<b>MANOJ KUMAR SINGH</b>
<b>Date of Birth</b>	15.07.1973
<b>Date of Appointment</b>	30.10.2005
<b>Expertise / Experience in specific functional areas</b>	Having more than 13 years experience in E.D.P & Accounts.
<b>Qualification</b>	MCA
<b>No. of Equity Shares held</b>	NIL
<b>List of outside Company Directorship held</b>	Devki Cyber Securities Private Limited
<b>Chairman / Member of the Committees of the Board of Directors of the Company</b>	<b>Chairman</b> Audit Committee <b>Member</b> Share Transfer Committee
<b>Chairman / Member of the Committees of the Board Directors of other Companies in which he is Director</b>	NIL